

**EL RANCHO UNIFIED SCHOOL DISTRICT**  
Regular Meeting of the Board of Education  
*Conducting the District's Business in Public*

**Pico Rivera City Hall**  
**6615 Passons Boulevard**  
**Pico Rivera, CA 90660**

**February 14, 2013**  
**Closed Session – 6:00 p.m.**  
**Open Session – 7:30 p.m.**

**MINUTES OF BOARD ACTIONS**

**1. CALL TO ORDER**

The meeting was called to order by Delia Alvidrez, President, at 6:01 p.m.

**1.1 ROLL CALL – Members of the Board of Education**

Delia Alvidrez, President  
Rita Jo Ramirez, Vice President (arrived at 6:22 p.m.)  
Rachel Canchola, Clerk (arrived at 6:17 p.m.)  
Alfred Renteria, Jr., Member  
Dr. Joseph Rivera, Member

**1.2 ROLL CALL – Members of the Administrative Cabinet**

Norbert D. Genis, Interim Superintendent  
Roxane Fuentes, Assistant Superintendent, Educational Services  
Mark Matthews, Director, Human Resources  
Dr. Christopher Gutierrez-Lohrman, Director, Student Services  
Pearl Iizuka, Consultant, Business Services

**2. PUBLIC COMMENTS ON CLOSED SESSION ITEMS**

- Lilia Carreon urged the Board to choose a superintendent search firm that is cost effective and one that takes into consideration the needs of our students.
- Rico Tamayo added that it is important that the true stakeholders are a part of the process with the superintendent search. He feels that the process should be transparent so that everyone has buy in and is part of the process.

**3. ADJOURN TO CLOSED SESSION – 6:07 p.m.**

**4. CLOSED SESSION**

*Closed Session is conducted in accordance with applicable sections of California law. Closed Sessions are not open to the public. If additional time is required, the Board will reconvene Closed Session at the end of the regular meeting.*

- 4.1** Student Discipline (Pursuant to Education Code § 35146; § 48918 (c))  
Student Nos. 14-2012/2013 through 15-2012/2013
- 4.2** Public Employee Appointment/Employment (Pursuant to Government Code §54957)  
Certificated Personnel Register No. 13-2012/2013  
Classified Personnel Register No. 8-2012/2013
- 4.3** Public Employment Discipline/Dismissal/Release/Complaint (Pursuant to Government Code §54957)
- 4.4** Conference with Labor Negotiators (Pursuant to subdivision (a) of Government Code § 54957.6) Agency Designated Representative: Mark Matthews, Director, Human Resources  
Employee Organizations: ERFT/CSEA/ERASA/Other Unrepresented Employees
- 4.5** Conference with Legal Counsel – Anticipated/Existing Litigation (Pursuant to subdivisions (a-c) of Government Code §54956.9)
- 4.6** Discussion: Superintendent Search

**5. RECONVENE IN OPEN SESSION – 7:30 p.m.**

- 5.1 PLEDGE OF ALLEGIANCE**
  - RECORDER** Sandy Watkins
  - INTERPRETER** Herlinda Acevedo
  - VISITORS** Register No. 21-2012/2013

**6. STUDENT REPORTS**

- 6.1** ASB President, El Rancho High School, Samantha Herrera
- 6.2** ASB Spokesperson, Salazar High School, Angelina Rosas

**7. PUBLIC ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION**

Mrs. Alvidrez announced the following took place in Closed Session:

- 4.1 Action
- 4.2 Action
- 4.3 No report
- 4.4 Information
- 4.5 No report
- 4.6 Information

**8. ADOPTION OF AGENDA**

*Recommendation is made that the Agenda be adopted as submitted.*

Motion: Ramirez      Second: Canchola      Vote: 5-0      PASSED *with amendments and exceptions*

*Amendments and exceptions:*

- Item 14.3 F – Amended*
- Item 14.4 E – Pulled*
- Item 14.5 A 6 – Amended*
- Item 16.1 D – Pulled*
- Item 16.3 B – Pulled*

**9. PUBLIC HEARING**

**9.1** Public Hearing regarding ERFT’s Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for the 2012-2013 school year. (Item 16.5 A)

Mrs. Alvidrez opened the Public Hearing at 7:56 p.m. As there were no comments from the public, the Hearing closed at 7:57 p.m.

**9.2** Public Hearing regarding CSEA’s Initial Proposal between the California School Employees Association (CSEA) and El Rancho Unified School District (ERUSD) for the 2012-2013 school year. (Item 16.5 B)

Mrs. Alvidrez opened the Public Hearing at 7:57 p.m. As there were no comments from the public, the Hearing closed at 7:58 p.m.

**10. AWARDS AND RECOGNITIONS**

*This is the time on the agenda when the Board recognizes personnel, school(s), and/or District programs.*

**10.1** South Ranchito Elementary School Presentation  
Principal, Margaret Norman; Student Government President, Ulises Villegas

**10.2** Recognition of Juan Navarro, El Rancho High School student, Whittier Narrows Nature Center Association Scholarship Recipient

**11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker’s card)**

*Public Comments is the time when members of the audience may address the Board on matters **not listed on the agenda**. Please be aware that Government Code 54954.2 prohibits the Board from taking action at this meeting if the item does not already appear on the posted agenda. In the interest of time, your remarks will be limited to three (3) minutes. We ask that you confine your comments to new ideas to avoid repeating what has already been said. Comments on the same topic will be limited to a maximum of fifteen (15) minutes. Please do not refer to students, employees, parents, or other individuals in a derogatory or potentially offensive manner.*

**11. PUBLIC COMMENTS – ITEMS NOT ON THE AGENDA (Yellow speaker’s card)**

- Louis Salcido offered kudos to staff for publishing the School Notes document. He also offered kudos to staff for the reduced number of students being expelled. Mr. Salcido commented on the superintendent search; making a selection from within the District and saving money.
- Rico Tamayo addressed the Board regarding teacher layoffs and the effect they have on people.
- Monica Sorenson emphasized the importance of giving feedback to staff on the status of the budget and the superintendent search.

**12. BOARD OF EDUCATION ANNOUNCEMENTS AND ACKNOWLEDGEMENTS**

*Board Members have the opportunity to report and discuss information regarding conference attendance, committee updates, and other District-related activities/observations.*

- Alfred Renteria wished everyone a happy Valentine’s Day. He announced that he attended the recent swearing-in ceremony for Assemblywoman Cristina Garcia.
- Rita Jo Ramirez thanked the audience for coming to the meeting. She commented about teachers being laid off and losing their homes.
- Rachel Canchola expressed the need to schedule the second half of the Board Governance Workshop. She offered her congratulations to the newly selected Montebello Unified Co-Superintendent, Susanna Contreras Smith. She requested to schedule a special meeting to discuss our English Language Learner students.
- Dr. Joseph Rivera wished everyone a happy Valentine’s Day. He recently had the opportunity to conduct a presentation for LACOE Special Education Homeless Project. He offered congratulations to the District for being awarded a \$12,000.00 grant, with the assistance of California Consulting, to enhance soccer fields. We are also pursuing an additional grant opportunity for STEM at the K-8 level. Dr. Rivera attended the swearing-in ceremony for Assemblywoman Cristina Garcia. He shared a concern about ACLU threatening a potential lawsuit against the State Department of Education regarding long term English Language Learners. He feels ERUSD needs to start looking at our ELL students that are not transitioning out. He stressed the need to follow up on the CSBA Governance training and the possibility of establishing a vision on where we are going as a District.

**13. SUPERINTENDENT’S REPORT**

*The Superintendent reports to the Board of Education on relevant educational issues, participation in, and attendance at seminars, conferences, and District activities.*

- Norbert Genis spoke of declining enrollment and how it plays a heavy roll in school funding; ERUSD enrollment is dropping quickly. We are establishing a task force/committee to look at declining enrollment and what we can do to maintain and attract more students.

**14. CONSENT AGENDA**

*All matters listed under the Consent Agenda are those on which the Board has previously deliberated or that can be classified as routine items of business. There will be no separate discussion of these items prior to the time the Board of Education votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items (per Bylaws of the Board 9322). It is understood that the Administration recommends approval on all Consent Items. Each Item on the Consent Agenda approved by the Board of Education shall be deemed to have been considered in full and adopted as recommended.*

**HEARING SESSION:** (Blue speaker's card)

*This is the time when members of the audience may speak to any item **on the CONSENT AGENDA only**. Your remarks will be limited to three (3) minutes. **Please note that questions from the public on personnel and/or IEP-related items cannot be accommodated due to confidentiality requirements.***

- Rico Tamayo shared concerns about the District approving a contract with construction management firm, The Del Terra Group.
- Louis Salcido posed questions on agenda items 14.2 A, 14.2 G, 14.2 O and 14.5A.1.d.
- Luis Rojas offered to provide clarification on previous items stated.

*The Board President will call for a motion and a second to open Board discussion on the Consent Agenda. Consent Items are voted on by a single motion. Board Members or the Superintendent may withdraw items for further discussion and separate action.*

Motion: Canchola

Second: Ramirez

**14.1 SUPERINTENDENT'S OFFICE – Norbert Genis: 801-5199**

- A. Approved the Minutes of the Board of Education's Special Meeting held January 12, 2013 and the Regular Meeting held January 17, 2013.

**14.2 DIVISION OF STUDENT SERVICES –Dr. Christopher Gutierrez-Lohrman: 801-4810**

- A. Approved attendance to the Picture Exchange Communication System (PECS) Basic Training, to be held February 25-26, 2013 at the Courtyard Marriott, San Diego, CA; and the Level 2: Advanced Training, to be held on April 22-23, 2013 in Anaheim, CA. Two (2) certificated El Rancho Unified School District employees will attend. Total estimated expenditure of \$1,621.81 is payable from the Special Education Professional Development Funds.
- B. Approved attendance to the *Center for Autism & Related Disorders (CARD) Intensive Autism Supervisor Training* to be held June 20-30, 2013 in Tarzana, CA. Registration, mileage and meals for one certificated employee are a total of \$4,231.66, payable from Federal and State Special Education Professional Development Funds.

**14.2 DIVISION OF STUDENT SERVICES** –Dr. Christopher Gutierrez-Lohrman: 801-4810

- C. Approved attendance to the *Social Thinking Conference*, to be held February 28, 2013 through March 1, 2013 in San Diego, CA. The employee will pay for lodging, transportation, meals and mileage. Registration, for one certificated employee, is a total of \$340.00, payable from Federal and State Special Education Professional Development Funds.
- D. Approved attendance to the *Bullet Proof Mind Active Shooter Events Training*; presented by the San Bernardino County Law Enforcement Training Managers' Association, to be held March 5, 2013, in Fontana, CA. Four (4) El Rancho Unified School District employees and one (1) Sheriff's deputy will attend. The attendees will pay for mileage and meals associated with this training. Total estimated expenditure of \$200.00 is payable from the Safe Schools/Healthy Students Grant Funds.
- E. Approved extended educational field trip for thirty one (31) students and four (4) staff members to attend a mandatory retreat as part of the "Every 15 Minutes" Program at the De Paul Retreat Center in Montebello, CA; to be held on April 17, 2013 to April 18, 2013. Total expenditure of \$2,910.00 will be payable from the Safe Schools/Healthy Students Grant Funds; to be reimbursed by Teen Choices 5 Grant through the California Highway Patrol.
- F. Approved Contract Agreement with *Under the Stars Events*, to supply and apply professional make-up for the implementation of the "Every 15 Minutes" Program, effective March 21, 2013 & April 17, 2013. Expenditures with an amount not to exceed \$800.00 are payable from the Safe Schools/Healthy Students Grant Funds.
- G. Approved consultant agreement with *Intercommunity Counseling Center*, to provide mental health and counseling services for the 2012/2013 school year, effective February 15, 2013 to June 30, 2013. The consultant will provide services to the students and families of El Rancho Unified School District at no cost to the District.
- H. Approved equipment maintenance agreement with *Image Works* for one ImageMaker Plus C and one laminator. The contract is from March 25, 2013 to March 24, 2015 in the amount of \$1,368.00 for both machines, payable through the Safe Schools/Healthy Student Grant Funds.
- I. Approved Contract Agreement with *Sepia Productions Inc.*, to video record, and provide 100 complete DVDs for the "Every 15 Minutes" Program, effective April 17-18, 2013, with an amount not to exceed \$5,000.00 payable from the Safe School/Healthy Students Grant Funds.

**14.2 DIVISION OF STUDENT SERVICES** –Dr. Christopher Gutierrez-Lohrman: 801-4810

- J. Approved/Ratified Master Contract between El Rancho Unified School District and *Gallagher Pediatric Therapy*, a nonpublic agency for special education students, to provide physical therapy services to students effective July 1, 2012 to June 30, 2013. El Rancho Unified School District students will receive services by this agency as defined in Item 18 under General Provisions with payment not to exceed \$38,000.00 in accordance with Education Code Sections 56035, 56365-56366 and 56740, payable through State and Federal Special Education Funds.
- K. Amended/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Zinsmeyer Academy*, Item 14.2D, Board approved September 13, 2012. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$37,041.60 ~~\$35,090.85~~ is payable through the Federal and State Special Education Funds.
- L. Amended/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Autism Spectrum Therapies*, Item 13.2K, Board approved November 8, 2012. An El Rancho Unified School District student is to receive services from this agency from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$36,750.00 ~~\$35,550.00~~ is payable through the Federal and State Special Education Funds.
- M. Amended/Ratified Individual Service Tuition Agreement between El Rancho Unified School District and *Speech and Language Development Center*, Item 14.2I, Board approved September 13, 2012. An El Rancho Unified School District student is to attend this school from July 1, 2012 to June 30, 2013 in accordance with Public Law 108-446 IDEA; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$62,392.00 ~~\$47,398.00~~ is payable through Federal and State Special Education Funds.
- N. Approved/Ratified Master Contract and Individual Service Tuition Agreement between El Rancho Unified School District and *Professional Tutors of America, Inc.* An El Rancho Unified School District student is to receive services from this agency from February 1, 2013 to June 30, 2013 in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditure of \$2,470.00 is payable through the Federal and State Special Education Funds.

**14.2 DIVISION OF STUDENT SERVICES** –Dr. Christopher Gutierrez-Lohrman: 801-4810

- O. Approved Master Contract and Individual Service Tuition Agreements between El Rancho Unified School District and *Spectrum Center Schools*, a Collaborative Classroom Model partnership for the 2013/2014 and 2014/2015 school years so that El Rancho Unified School District students may attend this program in accordance with Public Law 108-446; Education Code Sections 56035, 56365-56366 and 56740. Total expenditures of \$661,000.00 for the 2013/2014 school year and \$630,400.00 for the 2014/2015 school year will be made payable through Federal and State Special Education Funds.

**14.3 DIVISION OF EDUCATIONAL SERVICES** – Roxane Fuentes: 801-5208

- A. Approved/Ratified attendance for ten (10) certificated staff members to the East Whittier City School District Project GLAD™ training January 29 – 30, 2013, and February 25 – March 1, 2013. Total expenditure of \$8,060.00 is payable from Centralized Title I PI Set Aside – PI LEA Professional Development Funds.
- B. Approved extended educational field trip for 45 Rivera Middle School students and five (5) certificated staff members to the Desert Sun Science Center's AstroCamp Program in the San Jacinto Mountains, CA, Friday, February 22, 2013 through Sunday, February 24, 2013. Total expenditure for participants of \$10,125.00 is payable from fundraisers and parents. Total expenditure of \$300.00 for substitute teachers is payable from Rivera Middle School General Funds.
- C. Approved extended educational field trip for twenty (20) Rio Vista Elementary School fifth grade students, two (2) certificated staff members, one (1) parent volunteer, and one (1) alternate certificated administrator to the NatureBridge Residential Science Camp in the Santa Monica Mountains, California, Monday, March 4, 2013 through Wednesday, March 6, 2013. Total expenditure of \$4,785.00 for participant costs, PTC transportation, and substitute teacher is payable from Rio Vista Elementary School Title I Funds, PTO Funds, donations and parent support.
- D. Approved educational field trip for thirty-five (35) students from Rio Vista and Magee Elementary schools, three (3) certificated staff members, and fifteen (15) parent chaperones to the Los Angeles County Science Olympiad at Occidental College on Saturday, February 23, 2013. Total expenditure of \$650.00 for PTC transportation is payable (50% each) from Rio Vista Elementary School and Magee Elementary School Title I Funds.



**14.3 DIVISION OF EDUCATIONAL SERVICES** – Roxane Fuentes: 801-5208

- E. Approved participation for 18 El Rancho High School varsity baseball team students and three (3) certificated staff members in the Righetti High School Easter Tournament Monday, April 1, 2013 through Thursday, April 4, 2013 (Spring Break) in Santa Maria, CA. Accommodations will be at the Santa Maria Inn. Certificated staff will drive Budget Rent A Car Vans and parents will provide private transportation; insurance forms will be on file. Total expenditure of \$5,004.00 is payable from El Rancho High School ASB Baseball Funds, student fundraisers and parents.
- F. Approved *as amended* participation for eight (8) El Rancho High School wrestling team students and two (2) certificated staff members, and one (1) assistant walk-on coach in the California Interscholastic Federation (CIF) Regional Wrestling Tournament at Moorpark High School departing Thursday, February ~~15~~ **14**, 2013 and returning Saturday, February ~~17~~ **16**, 2013. Accommodations will be at the Best Western and transportation will be provided by El Rancho Vans. Total expenditure of \$900.00 for transportation, accommodations, and meals is payable from El Rancho High School ASB Wrestling Fundraiser Funds.
- G. Approved consultant agreement with accompanist Lindsey Hundley to assist El Rancho High School Drama Department students, effective April 25, 2013 through May 11, 2013. Total expenditure of \$2,000.00 is payable from El Rancho High School General Funds.
- H. Approved consultant agreement with Dr. Tim Naftali to present at the Teaching American History Seminar on Thursday, February 28, 2013. Total expenditure of \$250.00 for consultant fee is payable from Teaching American History (TAH) Grant Funds.
- I. Approved the submission of the 2012-2013 Single Plan for Student Achievement revision for all listed schools. *Documents are available for review at the District Office.*

**14.4 DIVISION OF BUSINESS SERVICES** – Pearl Iizuka: 801-5294

- A. Approved/Ratified Business Services reports for the month of January 2013.
- B. Approved appointment of members to serve on the Citizens' Bond Oversight Committee. Appointment shall be effective February 15, 2013 for a two-year term which expires in 2015.  
*Members: David Angelo, John Chavez, Vincent Chavez, Esther Mejia, Teresa Merino, Linda Vargas, Aurora Villon*

**14.4 DIVISION OF BUSINESS SERVICES – Pearl Iizuka: 801-5294**

- C. Approved the return of network e-waste equipment to Cisco Systems, Inc. for disposal. Equipment was replaced as part of the District network installation project.
- D. Approved twelve (12) month service agreement with Verizon Wireless to provide cellular and smart phone services as part of the District E-Rate funding process.
- E. **PULLED with direction to submit the contract to the law firm of Atkinson, Andelson, Loya, Ruud and Romo for review, modification or recommendation of an alternative contract with specific reference to the pool and locker room project to be funded from Measure “A” General Obligation Bond.** ~~Approve contract agreement between El Rancho Unified School District and Del Terra Group to provide project management services for the El Rancho High School boys’ and girls’ shower/locker room renovation, swimming pool replacement and ADA upgrades project. Total contract cost \$ \_\_\_\_\_ payable from Measure “A” General Obligation Bond Funds.~~
- F. Approved to award Bid No.2012/2013-627 to Cybertek for the purchase of Local Area Network Switching for installation at North Ranchito Elementary, Rio Vista Elementary, Valencia Elementary, and Magee Elementary for a total bid amount of \$96,314.40.
- G. Approved to award Bid No. 2012/2013-628 to AAA Solar Electric, Inc. for Cat-6 Cabling for Magee Elementary, North Ranchito Elementary, Rio Vista Elementary, and Valencia Elementary Schools for a total base bid contract cost of \$435,758.29. Total project cost payable from Measure EE Bond Funds.

**14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216**

- A. Approved/Ratified *as amended* Certificated Personnel Register No. 13-2012/2013
  - 1. Authorization & Ratification of Employment
    - a. Substitute Preschool Teachers (2)  
Funding Source: State Preschool  
Eff: 2/15/13  
Segura, Rita  
Zazueta, Blanca
    - b. Substitute Teachers (2)  
Funding Source: District General Funds  
Eff: 1/29/13  
Brown, Alexandra A.  
Rico, Christine

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

- c. Long Term Substitute Teachers (2)  
Funding Source: District General Funds  
Eff: 1/11/13  
Luna, Maya (North Park Middle)  
Funding Source: Special Education Funds  
Eff: 2/12/13  
Ramos, Araceli (Durfee Elementary)
  - d. Long Term Substitute Teacher (1)  
Funding Source: Title 1  
Eff: 1/28/13  
Leonardi, Kendra (Private Schools)
2. Authorization of Request for Voluntary Reduction of Assignment:
    - a. Mental Health Counselor (1) – Student Services  
Eff: 1/23/13  
Trujillo, Shireen (From 100% to 60%)
  3. Authorization of Request for Leave under the Family Medical Leave Act (FMLA) and Personal Unpaid Leave of Absence:
    - a. Elementary Teacher (1) – Rio Vista Elementary  
Eff: 2/22/13 – 5/17/13 (FMLA)  
Eff: 5/20/13 – 6/07/13 (Personal LOA)  
Juarez, Alejandra B.
  4. Authorization of Request for Leave of Absence under the Family Medical Leave Act (FMLA):
    - a. Special Education Teacher (1) – North Park Middle  
Eff: 2/4/13 – 3/4/13  
Chita-Williams, Roxana
  5. Authorization of Request for Unpaid Leave of Absence:
    - a. Elementary Teacher (1) – Magee Elementary  
Eff: 3/1/13 – 6/30/13  
Hampton, Kathleen
  6. **AMENDED** Authorization of Request for Early Retirement:
    - a. Secondary Teacher (1) – El Rancho High  
Eff: 6/8/13  
Cadena, Elisa
    - b. **Secondary Teacher (1)** – Salazar High  
**Eff: 6/8/13**  
**Walker, Earnestine**

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

7. Authorization & Ratification of Extra-Duty, Extra-Pay Assignments:  
HUMAN RESOURCES:

a. Supplemental Pay Assignment

Certificated Staff Members (2) – El Rancho High

Expenditure: \$6,599.27

Funding Source: District General Funds

Eff: 2/15/13 – 5/31/13

Staff

Assignment

Pringle, John

Swimming, Varsity Boys

Correa, Gerardo

Swimming, Frosh/Soph Boys

b. Supplemental Pay Assignment

Certificated Staff Members (2) – Salazar High

Expenditure: \$2,436.76

Funding Source: District General Funds

Eff: 1/26/13 – 6/6/13 (second semester)

Staff

Assignment

Galarza, Carlos

Yearbook

Walker, Earnestine

Newspaper

EDUCATIONAL SERVICES

c. Stipend Assignment

Certificated Staff Member (1) – Ruben Salazar High

Total Expenditure: \$1,500.00

Funding Source: EIA/SCE Funds

Eff: 2/15/13 – 6/6/13

Martinez, Arianne

d. Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (8) – One from each elementary school

Total Expenditure: \$7,087.08

Funding Source: Centralized General Testing Funds

Eff: 2/15/13 – 6/6/13, not to exceed 22 hours each

Hernandez, Anna

Rio Vista Elementary

Hernandez, Jose

S. Ranchito Elementary

Lopez, Margarita

Rivera Elementary

Lopez, Rita

Birney Elementary

Martinez, Diane

Magee Elementary

Pañeda, Aracely

N. Ranchito Elementary

Sermeno, David

Durfee Elementary

Stinson, Sharon

Valencia Elementary

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

e. Amend Extra-Duty, Extra-Pay Assignment

Certificated Staff Members (23) – Various school sites

Total Expenditure: \$13,892.29

Funding Source: Centralized Title I Set Aside – PI LEA Professional Development Funds

Eff: 11/9/12 – 6/7/13, not to exceed 15 hours each

Aguirre, Rachel (Birney Elementary)

Anaya, Arlene (South Ranchito Elementary)

Arrata Romero, Diana (Rivera Elementary)

Brown, Charlene (El Rancho High)

~~Cadena, Chris (Valencia Elementary)~~

Chiboucas, Gigi (Rivera Middle)

Crook, Susan (Rio Vista Elementary)

Diaz, Evette (Salazar High)

Estrada, Susan (South Ranchito Elementary)

Fisher, Ana (Durfee Elementary)

Garcia, Shauna (Durfee Elementary)

**Hidalgo, Veronica (Magee Elementary)**

Knapp, Dean (Magee Elementary)

Lam, Dawn (El Rancho High)

Madina, David (North Park Middle)

Martinez, Martin (El Rancho High)

Novalis, Leslie (Rivera Middle)

Pardee, Summer (Burke Middle)

~~Rodriguez, Maria (Magee Elementary)~~

Salcido, Paula (N. Ranchito Elementary)

Somarriba, Lorena (Rio Vista Elementary)

Tanielu, Maritel (North Park Middle)

Taylor, Barbara (Rivera Elementary)

**Vega, Paulina (Valencia Elementary)**

Ziola, Patty (Valencia Elementary)

f. Extra-Duty, Extra-Pay Assignment

Certificated Administrator (1)

Certificated Staff Members (24) – North Ranchito Elementary

Total Expenditure: \$9,277.49

Funding Source: 45% Title I and 55% EIA/LEP Funds

Eff: 2/15/13 – 6/1/13, not to exceed 44 hours each

**Certificated Administrator:**

Alvarez, Cynthia

**Certificated Staff:**

Barrera, Elizabeth

Paneda, Aracely

Peshkepia, Tina Marie

Renfrew, Neysa

**14.5 DIVISION OF HUMAN RESOURCES – Mark Matthews: 801-5216**

**Alternates:**

Alderete, Elisa  
Cochran, Charlotte  
Dickinson, Janice  
Gonzalez, Maria  
Gutierrez, Cristina  
Hernandez, Rosie  
Ibbs, Rose  
Lohora, Raul  
Lopez, Leticia  
Mattingly, Lisa  
Mortenson, Ryan  
Munoz, Jose  
Navarro-Meunzel, Lisa  
Ortiz, Lillian  
Perez, Robert  
Salcido, Paula  
Samblotte, Yvette  
Spencer, Raul  
Velasco, Denise  
Wingate, Christi

- g. Extra-Duty, Extra-Pay Assignment  
Certificated Staff Members (§ 4) – Valencia Elementary  
Total Expenditure: \$5,154.24  
Funding Source: Title I Funds  
Eff: 2/15/13 – 5/17/13, not to exceed 32 hours each  
Cano, Laura  
Carrera, Nancy  
Vigil, Magdalena  
Ziola, Patricia

B. Approved/Ratified Classified Personnel Register No. 8-2012/2013

1. Authorization of Employment:
- a. Personnel Secretary (1) – Human Resources  
Expenditure: \$3,527.00/mo.  
Funding Source: District General Funds  
Eff: 2/15/13  
Rodriguez, Sandra A.
- b. Department Secretary (1) – Student Services  
Payable at: \$3,933.00/mo.  
Funding Source: District General Funds  
Eff: 2/21/13  
Lilley, Sonia

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

- c. Electrical Crew Leader  
Payable at: \$4,629.00/mo.  
Eff: 2/15/13  
Cazares, Marco
  
- 2. Authorization & Ratification of Out-of-Category Assignment:
  - a. Cook/Baker (1) – Valencia  
Payable at: \$2,059.75/mo.  
Funding Source: Food Services  
Eff: 1/22/13  
Torres, Angelica
  
  - 3. Authorization & Ratification of Substitute Employment:
    - a. Cafeteria Helper I Substitutes (2) – Food Services  
Payable at: \$10.67/hr.  
Funding Source: Food Services  
Eff: 2/1/13  
Losoya, Debbie  
Sandoval, Claudia
  
    - 4. Authorization & Ratification of Unclassified Employment:
      - a. Girls Frosh/Soph Volleyball Coach (1) – El Rancho High  
Payable at: \$2,123.00/per coach  
Funding Source: District General Funds  
Eff: 7/1/12 – 11/30/12  
Sanchez, Freddy
      - b. College Tutors (2) - Durfee  
Payable at: \$13.24 hr.  
Funding Source: Title I  
Eff: 1/28/13 – 6/6/13  
Zapata, David  
Funding Source: EIA/SCE  
Eff: 2/15/13 – 6/6/13  
Panganiban, Karen
      - c. Instructional Aide Trainee (2)  
Payable at: \$10.13 hr.  
Funding Source: Title I  
Eff: 1/14/13 – 6/6/13  
Bernal, Carmen – Rivera Elementary  
Funding Source: District Funding  
Eff: 1/23/13 – 6/6/13  
Pacheco, Carlos – South Ranchito

**14.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

5. Authorization & Ratification of Resignation:
  - a. Behavior Technician (1) – El Rancho High  
Eff: 1/22/13  
Melara, Rafael
  - b. Special Ed. Instructional Aide (1) – Rio Vista  
Eff: 1/23/13  
Cruz, Matthew
  
6. Authorization & Ratification of Early Retirement:
  - a. Inst. Aide/L.H. (1) - North Ranchito  
Eff: 2/6/13  
Evitts, Lucinda
  
7. Authorization & Ratification of Retirement:
  - a. Cafeteria Helper I (1) – El Rancho High  
Eff: 12/30/12  
Samaduroff, Marilyn
  - b. Inst. Aide/L.H. (1) – El Rancho High  
Eff: 1/31/13  
Bustillos, Manuel
  
8. Classified Layoffs for the 2012-2013 School Year:
  - a. Notice of Layoff (1)  
Eff: 4/11/13  
Instructional Aide I (1 position)

**15. CONSENT AGENDA VOTE with exceptions**

Motion: Canchola    Second: Ramirez    Vote: 5-0    PASSED *with exceptions*

Exceptions:

- **Item 14.2 O Roll Call Vote: 3-2**

Alvidrez – yes	<b>PASSED</b>
Canchola – no	
Ramirez – yes	
Renteria – no	
Rivera – yes	





**16.1 SUPERINTENDENT'S OFFICE** – Norbert Genis: 801-5199

- B. Adopted Resolution No. 19-2012/2013 declaring that Board Member Dr. Joseph Rivera was absent from the January 17, 2013 regular board meeting in accordance with Education Code 35120, which allows Governing Board of Education members to be absent from board meetings and not have their monthly stipend affected.

Motion: Canchola            Second: Ramirez            Vote: 4-0            PASSED  
(Rivera-abstain)

- C. Approved six (6) representatives to the CSBA Delegate Assembly for Region 24 (Southwest Crescent-Los Angeles County) to serve for a two-year term from April 1, 2013 through March 31, 2015.

Motion: Rivera            Second: Ramirez            Vote: 5-0            PASSED

- D. ~~PULLED Approve Civic Center Use of School Facilities application for the El Rancho High School Teen Court Foundation, a 501(c) 3 charitable organization, to hold charitable bingo on the first and third Saturday of the month at El Rancho High School effective February 15, 2013. Proceeds from the charity events will support the El Rancho High School Teen Court Program.~~

- E. Approved the selection of *Dave Long & Associates* to engage in the selection of a Superintendent for the El Rancho Unified School District in accordance with the provisions of the contract which are subject to approval.

Motion: Alvidrez            Second: Rivera            Vote: 3-2            PASSED  
(Canchola, Renteria-no)

**16.2 DIVISION OF STUDENT SERVICES** –Dr. Christopher Gutierrez-Lohrman: 801-4810

- A. Approved Student Expulsion:    Student #14-2012/2013

Motion: Rivera            Second: Ramirez            Vote: 5-0            PASSED

- B. Approved Student Expulsion:    Student #15-2012/2013

Motion: Rivera            Second: Renteria            Vote: 5-0            PASSED

- C. Approved first reading of *new* Board Policy and Administrative Regulation 5112.3, Students, Student Leave of Absence.

Motion: Rivera            Second: Ramirez            Vote: 5-0            PASSED

**16.2 DIVISION OF STUDENT SERVICES** –Dr. Christopher Gutierrez-Lohrman: 801-4810

- D. Approved first reading of *revised* Board Policy 5116, Students, School Attendance Boundaries.

Motion: Ramirez                      Second: Rivera                      Vote: 5-0                      PASSED

- E. Approved first reading of *revised* Board Policy and Administrative Regulation 5116.1, Students, Intradistrict Open Enrollment.

Motion: Rivera                      Second: Ramirez                      Vote: 5-0                      PASSED

- F. Approved second reading and adopted *new* Board Policy and Administrative Regulation 5126, Students, Awards for Achievement.

Motion: Rivera                      Second: Ramirez                      Vote: 5-0                      PASSED

- G. Approved first reading of *new* Board Policy and Administrative Regulation 5141.6, Students, School Health Services.

Motion: Renteria                      Second: Rivera                      Vote: 5-0                      PASSED

- H. Approved second reading and adopted *revised* Administrative Regulation 5144.2, Students, Suspension and Expulsion/Due Process (Students with Disabilities).

Motion: Rivera                      Second: Ramirez                      Vote: 5-0                      PASSED

- I. Approved first reading of *new* Board Policy and Administrative Regulation 5148.3, Students, Preschool/Early Childhood Education.

Motion: Rivera                      Second: Ramirez                      Vote: 5-0                      PASSED

**16.3 DIVISION OF EDUCATIONAL SERVICES** – Roxane Fuentes: 801-5208

- A. Approved second reading and adopted *revised* Board Policy 0410, Philosophy-Goals-Objectives and Comprehensive Plans, Nondiscrimination in District Programs and Activities.

Motion: Ramirez                      Second: Rivera                      Vote: 5-0                      PASSED

- ~~B. **PULLED** Approve first reading of *revised* Board Policy and Administrative Regulation 1312.3, Community Relations, Uniform Complaint Procedures.~~

**16.3 DIVISION OF EDUCATIONAL SERVICES** – Roxane Fuentes: 801-5208

- C. Approved second reading and adopted *revised* Board Policy 6145.2, Instruction, Interscholastic Competition.

Motion: Rivera                      Second: Ramirez      Vote: 5-0      PASSED

- D. Approved first reading of *revised* Board Policy 6146.4, Instruction, Differential Graduation and Competency Standards for Students with Disabilities.

Motion: Ramirez                      Second: Rivera      Vote: 5-0      PASSED

- E. Approved second reading and adopted *revised* Board Policy and Administrative Regulation 6159, Instruction, Individualized Education Program.

Motion: Renteria                      Second: Rivera      Vote: 5-0      PASSED

- F. Approved second reading and adopted *revised* Board Policy and Administrative Regulation 6164.4, Instruction, Identification of Individuals for Special Education.

Motion: Rivera                      Second: Ramirez      Vote: 5-0      PASSED

**16.4 DIVISION OF BUSINESS SERVICES** – Pearl Iizuka: 801-5294

None

**16.5 DIVISION OF HUMAN RESOURCES** – Mark Matthews: 801-5216

- A. Accepted ERFT's Initial Proposal between the El Rancho Federation of Teachers (ERFT) and El Rancho Unified School District (ERUSD) for negotiations for the 2012-2013 school year.

Motion: Rivera                      Second: Ramirez      Vote: 5-0      PASSED

- B. Accepted CSEA's Initial Proposal between the California School Employees Association (CSEA) and El Rancho Unified School District (ERUSD) for negotiations for the 2012-2013 school year.

Motion: Ramirez                      Second: Rivera      Vote: 5-0      PASSED

